



## Adobe Indesign CS4 Advanced

**Duration:** 2 Days

**Overview:**

Taking your basic knowledge of InDesign to the next level using nested styles, Excel tables and adding interactivity. We also investigate colour management and other tips and tricks that will ensure InDesign does more than the norm.

**Pre Requisites:**

Must have completed the basic and intermediate levels.

**Advanced Objects**

- Create and Use Snippets
- Create and Use Anchored Objects
- Creating Libraries

**Advanced Styles**

- Create & Use Object Styles
- Create & Use Nested Styles
- Nested line styles
- Create & Use Table & Cell Styles
- GREP styles

**Managing Long Documents**

- Sectioned Documents
- Creating & Printing Books
- Insert Footnotes
- Format Footnotes
- Table of Contents
- Indexing
- Using Data Merge
- Data merge output to PDF
- Conditional text

**Multimedia & Interactivity**

- Importing Video, Flash & Sound Files
- Creating buttons
- Creating Bookmarks & Hyperlinks
- Applying Actions
- Page transitions in PDF and SWF files

**InDesign and XML**

- Structuring InDesign Documents with XML
- Importing & Integrate XML
- Apply XML Tags to Objects
- Mapping Styles to imported XML



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## **Cross Media Exporting**

- Exporting to XML
- Export to Dreamweaver/HTML
- Export to Flash (SWF & XFL)

## **Preparing for Handoff to a Service Provider**

- Exploring Color Management
- Printing with Transparency
- Transparency Flattener Styles
- Output preview
- Proof Setup
- Fixing Fonts and Image Links
- Separations & Color Separation Print Settings
- Trapping
- Plug-Ins
- Exporting PDF and EPS
- Live preflight
- Packaging Files (Print & Web)
- Save in the Interchange File Format
- InBooklet Plug-in

## **Managing Assets**

- View Assets with Adobe Bridge
- Apply Metadata and Keywords to Assets in Adobe Bridge
- Set Options for the Creative Suite Colour Settings
- Creating and Using Alternatives
- Setting up a Version Cue Project and creating Versions
- Installing and Accessing Scripts

## **Preparing InDesign for InCopy Workflow** (if required)

- Using InCopy Plug-ins in InDesign
- Creating Assignments
- Exporting content to InCopy
- Using the Assignments Palette
- Using Notes
- Tracking Changes